



Registration Petition – Late Withdrawal

Office of the Registrar

****Please read the following carefully to avoid delays in processing your petition****

Undergraduate students may only withdraw from a total of 18 semester units beginning Fall 2018. Students who have already met the 18 semester unit limit (including the units requested on this petition) should not use this form. Students withdrawing from a course in Business or Economics should check with the College for specific requirements.

Instructions: Complete form, attach documents from Checklist below, bel .Spring

Summer Fall Year: 2 _____

F1/J1 International Student No Yes If yes, approval is required from CIE before submission:

_____ CIE Name CIE Signature CIE Date

Late withdrawals are normally NOT permitted after the established deadline unless **serious extenuating circumstances** exist and the assigned grade on record is an administrative grade such as "WU". Earned grades such as "F" cannot be changed. All petitions will be reviewed on a case-by-case basis by the Registrar, such as Records, to support you. If you believe 'university error' has occurred, obtain signed documentation from the appropriate faculty (e-mails must be sent from an official CSU East Bay email account).